



ARKANSAS STATE
UNIVERSITY

A-State Early College Program

Policy Handbook for:

Student

2025-2026

Arkansas State University — Jonesboro

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ARKANSAS STATE
UNIVERSITY

Introduction

Welcome New Red Wolf!

Congratulations on your eligibility for enrollment in the Early College Programs at Arkansas State University! We are thrilled to offer you this exciting opportunity to jumpstart your college education while completing your high school requirements. Your participation in this program reflects your commitment to academic excellence and your desire to prepare for future success.

Through these programs, you will earn both high school and college credits concurrently, allowing you to experience the rigor of college-level coursework, accelerate your path toward a degree, and potentially reduce the overall cost of your higher education. This unique opportunity not only equips you with valuable academic skills but also provides an early insight into the expectations of college life.

The Early College Programs Student Handbook serves as a comprehensive resource for you and your parents/guardians, offering important guidelines, policies, and support services to ensure a successful experience. Should you have any questions or require additional assistance, please do not hesitate to reach out.

We look forward to supporting you throughout this journey and celebrating your achievements along the way. Welcome to the Pack!

Sincerely,

Alex Dunn

Director of Early College Programs

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Dept. Of Math and Stats

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(870) 972-3090
MathLearningCommons@AState.edu

The Writing Center

Academic Hub Help Desk
(870) 972-3451
astatewritingcenter@astate.edu

Office of the Registrar

(870) 972-2031
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Amber Horton

Campus Visits
(870) 972-3851

University Advising Center

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Early College Programs Overview

Early College Programs at Arkansas State University (A-State) provide high school students with the opportunity to enroll in college courses while simultaneously earning both high school and college credit. Through strategic partnerships and state-supported scholarship initiatives, students can access these courses at a reduced cost, making higher education more attainable. A-State offers the following early college pathways:

1. **Concurrent Enrollment:** Take courses during your high school curriculum and earn credits that count toward high school graduation and your college degree. These courses are taught by both your high

school teachers and A-State online faculty. Reach out to your high school counselor or our offices for further information.

2. **Scarlet Shirt Freshman:** Be part of an exclusive group of freshmen gaining exposure to college life early. Take A-State courses on our Jonesboro campus or online courses taught by our A-State faculty. Tuition for courses will be covered at the concurrent rate (\$40 per a credit hour). Become a Scarlet Shirt Freshman today.
3. **Upskill Pathways:** Register for specialized pathways that provide a focused and accelerated learning experience, allowing you to gain a total of nine (9) college credit hours. These pathways include Swift Coding or Game Production and Development. Reach out to your high school counselor or our offices for further information.

For more information about each of these programs; view [our website](#).

A-State and ECP Mission Alignment

Arkansas State University's mission to “educate leaders, enhance intellectual growth, and enrich lives” aligns directly with the objectives of its Early College Programs, which expand access to higher education for high school students. By providing rigorous, college-level coursework and awarding over 6,000 credit hours last year, the program strengthens students’ critical thinking and academic foundations, promoting intellectual growth and early collegiate success. Through partnerships with thirteen high schools and a commitment to affordable access—such as discounted course rates and waived application fees—the Early College Programs embody A-State's dedication to enriching lives and advancing educational opportunities for students across Arkansas.

The program’s standards for academic readiness, combined with strategic state initiatives like ACT 456 and ACT 1118, further reinforce the university’s mission to cultivate leaders. These initiatives ensure students from diverse backgrounds can gain college credits affordably, bridging the transition between high school and higher education. Through this approach, Early College Programs upholds A-State's mission of creating meaningful, inclusive educational pathways and developing a prepared, empowered student body equipped for future academic and professional challenges.

Concurrent Enrollment Definition

Concurrent Enrollment is the enrollment of a high school student in a college course taught on a high school campus (or in selected cases on the college campus) for high school credit and college-level credit. (Arkansas Code §6-18-223) Arkansas State University delivers its concurrent enrollment courses through its Concurrent Enrollment Program (CEP).

Memorandum of Understanding (MOU) and Courses

Your high school has signed a Memorandum of Understanding (MOU) that outlines the agreement between your school and Arkansas State University (A-State). The MOU outlines that A-State’s Concurrent Enrollment Program (CEP) exercises direct oversight of all aspects of each concurrent course, including faculty selection, orientation, and evaluation in addition to course content, textbooks, and grading and assessment processes. To

that end, the university assigns a discipline-specific faculty liaison to each CEP instructor to ensure that concurrent courses taught in area high schools meet the same standards as college courses taught on the A-State campus.

Concurrent courses offered are freshman and/or sophomore-level A-State-approved courses as outlined in the MOU and described in the A-State Catalog available at www.AState.edu. These courses are listed in the Arkansas Course Transfer System (ACTS) at <http://acts.adhe.edu>, which contains information about the transferability of courses within Arkansas public colleges and universities.

The university relies on high school guidance counselors and concurrent enrollment faculty to place students appropriately in concurrent classes. Students must have A-State-established college placement scores in reading for participation in CEP; those enrolled in Composition I and College Algebra must have college placement scores in English/writing and mathematics. Schools should also assess student maturity level and motivation before recommending them to participate in CEP. **CEP instructors and the high school guidance counselor should communicate and address cases of academic distress.** If a student is dropped from a concurrent course due to lack of academic achievement or withdrawal from the school district, the guidance counselor should contact the Early College Programs office.

Students

This section outlines key information for students participating in A-State Early College Programs. It includes admission requirements, academic expectations, textbook policies, procedures for class changes, grading, transfer of credit, and the benefits of early college enrollment. Students and families should review this section carefully to ensure a successful and informed experience in the program.

Admission Requirements

To be eligible for Early College Programs, students must:

- Have completed eighth grade or higher.
- Be enrolled in a partnering Arkansas secondary school or homeschool.
- Meet minimum admission requirements ([Appendix C](#))
- Submit a completed A-State ECP application and provide academic records.
- Register by high school deadlines with counselor and principal approval.

Note: Developmental/remedial courses are not available through Early College Programs.

Academic Expectations

- Students must adhere to A-State academic and conduct policies.
- Courses follow college-level syllabi with rigorous expectations for performance and participation.
- Students are expected to manage dual academic calendars and complete assignments even when their high school is not in session.
- A grade of “C” or better is required to remain in good standing in the program.

Textbooks and Materials

- Textbook arrangements vary by district Memorandum of Understanding (MOU).
- ECP students typically purchase their own textbooks.
- Some courses use Inclusive Access, providing digital materials on Day 1 for a fee.
- Students may opt out of Inclusive Access by contacting their instructor by the 11th day of class.
- All textbooks needed for courses offered are listed in [Appendix B](#).

Dropping and Changing Classes

- Students initiate schedule changes through their high school counselor.
- Drops by the deadline result in a “W” grade (no GPA impact).
- Missed deadlines may result in a failing grade and tuition repayment to the district.

Grades

- Grades become part of the student’s official college transcript and GPA.
- FERPA regulations apply; students must consent to share academic progress with schools.
 - This is done through the [Parental Consent Form](#) on the Early College Programs page.
- Grades are available via the myAState portal.
- Credit is typically guaranteed for transfer through the Arkansas Course Transfer System (ACTS) with grades of A, B, or C.
- Review the courses offered by ECP for transfer in [Appendix B](#).

Note: Transferability may vary based on the receiving institution or academic major.

Benefits

Concurrent students are always welcome to use A-State campus facilities and support services, including access to academic resources, technology, and student services.

Program Benefits

Students enrolled in A-State Early College Programs can:

- Earn college credit while in high school.
- Accelerate college graduation timelines.
- Save money through reduced tuition or scholarship funding.
- Gain confidence and preparedness for post-secondary success.

Free Admission to Sporting Events

All students with a valid A-State student ID card are eligible for **free admission to all Arkansas State University athletic events**.

This includes home games for football, basketball, baseball, volleyball, and more. Bring your student ID to the gate for entry and enjoy the full A-State Red Wolves experience!

Library Services

The A-State Library is available to ECP students, providing access to resources such as computers, online catalogs, research databases, professional journals, eBooks, and more. The library can be accessed online at the [\[Dean B. Ellis Library\]](#).

Student Email and Accounts

After completing the A-State application and being admitted, students receive an official A-State email address and student ID number at the email provided (please check your spam/junk folders). This information is essential to activate student accounts. Refer to [Appendix A](#) for setup instructions.

Once set up, students can access:

- **Canvas** (course materials and communication)
- **Self-Service** (grades, unofficial transcripts, billing, and registration)
- **Other campus systems and resources**

Each semester, course evaluations are distributed to student email addresses. Students are encouraged to activate their accounts as soon as possible. For assistance, contact the [ITS Help Desk](#).

Student ID Cards

Concurrent students are eligible for a student ID card, issued at the Library.

- **First card is free.**
- It is recommended to obtain your ID during the first two weeks of the semester

Student IDs are required to:

- Check out Library materials
- Access campus computers
- Receive discounts at select local businesses
- Enter A-State sporting events for free
- Health Clinic and Counseling

Academic Advising

Advising services are available through the [Advising Center](#) and faculty advisors. Students may schedule appointments for academic planning, course registration, and general guidance.

Student Health Clinic

The **NYITCOM at A-State Medical Clinic**, operated by the NYIT College of Osteopathic Medicine, provides a range of health services for all currently enrolled A-State students. Services include:

- Treatment for minor illnesses and injuries
- Physical exams and immunizations
- Personal health and wellness counseling

Appointments are preferred—call **(870) 972-2054**. Walk-ins will be scheduled for the next available time.

Bring your A-State Student ID, health insurance card, and a list of any medications or allergies to your visit.

Campus Tours

- What better way to feel a part of the Red Wolf Pack than to experience our home away from home — our A-State campus! We aim to give you a memorable experience to help make your campus visit perfect for you.
- Your general campus visit includes:
 - A general information session presented by a full-time staff member
 - A walking tour of campus led by a student guide (approximately one hour, weather permitting)
- You can personalize your campus visit experience by adding these additional information sessions during your registration:

- Academic Information Sessions
- Honors Information Sessions
- Use this link to RSVP: [Campus Tours](#)

Tutoring Resources

A-State provides a variety of tutoring resources to ensure student success. With nine specialized tutoring centers, there is support across multiple disciplines. Whether you need help with writing a paper at the **Writing Center** or mastering college algebra in the **Math Learning Commons**, we have a place for you. If you are unsure which center best fits your needs, contact **Learning Support Services**, and they will guide you to the appropriate resource.

How to Access Tutoring:

Use the “**Tutoring**” button in your my.astate.edu account to view and schedule tutoring sessions.

Appointments must be scheduled using the **Penji app**, a platform for scheduling support resources across campus. It is recommended to book at least **24 hours in advance**, but appointments can be made up until the available time.

- **Setting Up Penji:**
 - Download the **Penji app** or go to web.penjiapp.com in your browser (available on iOS and Android).
 - Open the app and select “**Get Started**”.
 - Enter your A-State student email address and sign in with your A-State credentials.
 - Select “**Learn**” and complete your profile (name, picture, major, etc.).
 - Choose your **tutoring center** from the list.
 - For more instructions, visit [Setting up Penji](#).
- **Scheduling an Appointment with Penji:**
 - Choose your tutoring center from the “**Learn**” screen.
 - Select “**Schedule a Session**”.
 - Pick the course segment you need help with.
 - Choose a **day and time** that works for you.
 - Select your **tutor**.
 - Choose a location (in-person or Zoom).
 - Add an **Agenda** (list the sections or topics you want to cover) and select any materials for the session.
 - Review and **Confirm** your session.
 - Session details, including a Zoom link for online sessions, will appear in your activity feed.
 - For more instructions, visit [Schedule an Appointment with Penji](#).

Tutoring Centers at A-State:

- **Learning Support Services**
Location: Dean B. Ellis Library, Rm 353
Focus: 1000 and 2000-level courses and high-demand subjects.
- **K. Overstreet Logan Mathematics Learning Commons**
Location: College of Sciences and Mathematics, Rm 201
Focus: Math from Developmental Math to Calculus.
Drop-In Hours: 8:30 AM – 2:30 PM

- **World Languages & Cultures**
 Location: Humanities & Social Sciences Bldg, Rm 4141
 Focus: World language tutoring.
 Includes conversation clubs.
- **SMART Center**
 Location: Lab Sciences West, Rm 530
 Focus: Sciences from Intro to Biology to Physics.
- **Writing Center**
 Location: Dean B. Ellis Library, Rm 333
 Focus: Assistance with any writing assignment from start to finish.
- **The Communication Center**
 Location: Dean B. Ellis Library, Rm 334 A-E
 Focus: Assistance with oral presentations and communication courses.
- **Student Support Services**
 Location: Dean B. Ellis Library, Rm 117
 Focus: Private one-on-one tutoring for Student Support Services participants.
- **The Academic Success Center**
 Focus: Support for student-athletes balancing sports and academics.
- **The AOS Success Center**
 Focus: Writing, math, and career services for online students.
 Schedule tutoring: [AOS Success Center](#)

A-State/Early College Programs Policies

To maintain the high standards of these programs, it is essential for ECP instructors, students, and school districts to adhere to established policies and expectations. This document outlines the guidelines and procedures regarding compliance, academic integrity, student services, and program expectations to ensure a successful partnership between ASU and participating high schools.

Academic Integrity

Concurrent enrollment courses are college-level, and ECP instructors and students must uphold academic integrity and a collegiate environment. Any student found engaging in classroom disruption, cheating, plagiarism, unauthorized use of AI, or test tampering will face disciplinary action. Violations may result in lowered assignment scores, a failing grade, suspension, dismissal, or a combination of these sanctions. Each instructor determines penalties for dishonest acts or classroom disruptions.

Students may appeal an academic or disciplinary decision by contacting the ECP Director and filing a grievance in accordance with the Concurrent Student Handbook procedures.

Transfer of ASU Concurrent Credit

Concurrent college credits earned can be applied to an A-State academic program or transferred to other colleges and universities. Transferability is contingent upon the grade achieved and the receiving institution's transfer policies. Some courses may not be accepted within a particular major. Transfer is guaranteed when a student earns a grade of "A," "B," or "C." Most institutions record transferred courses with a grade of "credit," which does not affect GPA. However, some institutions may transfer actual grades, impacting GPA. Students should verify transfer policies with their chosen institution. Review their ability to transfer credit by reviewing courses offered in [Appendix B](#).

Private and out-of-state institutions are not part of the Arkansas Course Transfer System (ACTS). Each institution determines its transfer policies. It is the student's responsibility to verify credit acceptance by their intended post-secondary institution.

Generally, concurrent college credits do not impact eligibility for freshman scholarships, but students should confirm this with their intended four-year institution.

Access and Accommodations

The Americans with Disabilities Act (ADA) extends civil rights protections to individuals with disabilities. It is the policy of the University to accommodate students with disabilities in compliance with federal and state laws.

College-level accommodations may differ from those required at the high school level. Students should contact A-State's Access & Accommodation Services for accommodations. The link for this can be found on the Early College Program page under "Instructors and Counselor Resources."

Family Education Rights and Privacy Act (FERPA)

FERPA is a federal law that protects student education records, including personal information, grades, enrollment records, and class schedules. Students have rights concerning the release of their records, and parents do not have access without written consent.

Students may file complaints regarding FERPA compliance with the U.S. Department of Education. The University designates specific directory information that may be disclosed without prior consent unless a student submits a written request to withhold disclosure.

Copyright and Fair Use

Copyright law governs the reproduction of various works, including books, digital materials, and multimedia. Faculty and students should assume materials are copyrighted unless proven otherwise. Educators and students at accredited non-profit institutions are permitted to use portions of copyrighted materials for educational purposes during a single semester.

Child Maltreatment/Sexual Harassment Mandated Reporter

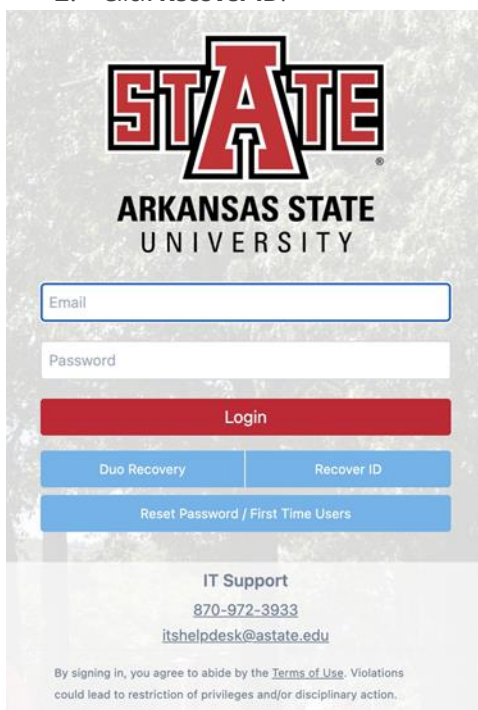
As public-school teachers, ECP instructors are mandated reporters for child maltreatment and sexual harassment. Any suspected incidents should be reported promptly to the high school principal and the ECP Director. Due process rights are available to students and employees through A-State's grievance procedures.

Appendix A

How to Setup a New Student Account

1. Go to my.AState.edu.

2. Click **Recover ID**.



The image shows the login page for Arkansas State University. At the top is the ASU logo with the text "ARKANSAS STATE UNIVERSITY". Below the logo are two input fields: "Email" and "Password". Under the "Password" field is a red "Login" button. Below the "Login" button are two blue buttons: "Duo Recovery" and "Recover ID". Below these is a blue button labeled "Reset Password / First Time Users". At the bottom of the page, there is an "IT Support" section with the phone number "870-972-3933" and the email address "itshelpdesk@astate.edu". A small disclaimer at the very bottom states: "By signing in, you agree to abide by the [Terms of Use](#). Violations could lead to restriction of privileges and/or disciplinary action."

3. Fill in your **Date of Birth** and the corresponding identifier. Then click **Submit**.

Social Security Number: <small>* Not used by NYIT students or employee</small>	<input type="text"/>
NYIT ID (starts with a "9"): <small>* Only needed if you are an NYIT student or employee</small>	<input type="text"/>
CURP: <small>* Arkansas State Campus Querétaro students only</small>	<input type="text"/>
Passport Number: <small>* Only needed if you don't have a SSH, NYIT ID, or CURP</small>	<input type="text"/>
Date of Birth: (mmddyy)	<input type="text"/>

NYIT students use their **NYIT ID**.

International students use their

Passport Number. A-State

Querétaro students use their

CURP number.

All other students use their **Social Security Number**.

Social Security Numbers are to be entered with no dashes (i.e. 123456789 as opposed to 123-45-6789).

Date of Birth is entered using two digits each for the month, day and year (i.e. 010101 as opposed to 01-01-2001).

4. You will then be asked to complete **Identify Verification** setup.

Enter a secondary email address (personal email address) that recovery codes can be sent to if needed. Enter a phone number that can receive texts (for emergency purposes).

Choose and answer five security questions and press **Submit**.

If you must ever answer the security questions, they must be answered **exactly** as you enter them right now (capitalization, spelling, spacing, etc.).

5. You will be brought to a screen that shows your **Campus Wide ID**. Next to the ID is a textbox that is asking for an **Authorization Code**. This code was sent to your secondary email address. Enter the code and click **Submit**.
6. You will be shown your **Campus Wide ID** again and your six-digit **PIN**. Take note of this combination, as you will need it to reset your account password.
7. Click the link in "Newly admitted students and new employees should go to <https://my.astate.edu>" and click **Reset Password/First Time Users**.
8. Select **I Accept** and click **Submit** to agree to the ASU System Policy.

ASU System

Effective Date: March 4, 2011

Subject: Appropriate Use of Information & Technology

1. Purpose

Arkansas State University System (University) resources to acquire and operate information hardware, software, and Internet connection to manage its resources in the most efficient compliance with all laws, regulations, and at the same time protecting and preserving the right management of information technology resources and staff adequate access to information and following regulations are established to define technology resources, and to assure that information promote the basic functions of the University.

By applying for a network ID you indicate that you understand and agree to the terms and conditions of the ASU System.

☒ I Accept ☐ I Do Not Accept

9. Enter **Campus Wide ID Number** and **PIN** and click **Submit**.

Some thoughts on passwords:

Consider using a passphrase for your password. For instance, let's say you love your three dogs. You could use ILoveMy3Dogs. This would be a great password and one you could remember!

Do not use any symbols in your password. Symbols can sometimes cause trouble on certain applications so steer away from them. Your password doesn't have to contain a word found in a dictionary but use something you can remember. Your password will be valid for 90 days. You will be prompted on when it is time to change it.

Don't know your Campus Wide ID Number or PIN?

If you do not know your Campus Wide ID or PIN please [click here](#). After you have obtained the information, please return to this page and complete the form.

Don't forget your password!

This will be the password you use with your username and email login.

Campus Wide ID Number:

PIN:

If you do not know your Campus Wide ID Number or PIN please. [Click Here](#)

10. Enter **New Password**. Retype password to **Confirm Password**.

You need to make sure your password meets all of the A-State password requirements:

At least eight characters long

At least one number

At least one lowercase letter

At least one uppercase letter

Cannot start with a number

Cannot contain any symbols i.e. (&#*@!./)

Cannot contain your name or username

Cannot match any of your previous passwords.


11. Enter **Authorization code**.

Enter your new password.

New
Password:

Confirm
Password:

Authorization
Code: You may go [here](#) to recover your code by using
previously set security questions.



If you have set a secondary email, then you should have also been sent an authorization code. If you have not set a secondary email or cannot receive your authorization code, then you will need to contact the help desk to receive the code.

Requirements for your password:

- At least eight characters long
- At least one number
- At least one lowercase letter
- At least one uppercase letter
- Cannot start with a number
- Cannot contain any symbols i.e. (&#*@)
- Cannot contain your name or username
- **Cannot match any of your previous passwords.**

Some thoughts on passwords:

Consider using a passphrase for your password. For instance, let's say you love your three dogs. You could use ILoveMy3Dogs. This would be a great password and one you could remember! Do not use any symbols in your password. Symbols can sometimes cause trouble on certain applications so steer away from them. Your password doesn't have to contain a word found in a dictionary but use something you can remember. Your password will be valid for 90 days. You will be prompted on when it is time to change it.

Submit



Your **authorization code** will be sent to your secondary email or you can click the link that says "You may go [here](#) to recover your code by using previously set security questions."

12. Click **Submit**.
13. You will come to a screen with more terms and conditions. Select **I Authorize** or **I Do Not Authorize**. If you are under 18 years old, you will need to type in your parent's name.
14. Click **Submit**.

If you see a screen similar to this one with your username and email address listed, this means you have successfully created your A-State password and set up your account.



Your Arkansas State University-Jonesboro Login Information

Username:
Faculty / Staff Email Address:

Student Username:
Student Email Address:

Students: Your email address will be activated when you register for classes. Your student email
To register for classes, go to the my.AState portal located at <https://my.astate.edu>. Login using your username Alicia.Santos and the password you just provided. ♦
Be sure to remember your password!

To login to the ASU portal, my.AState (<https://my.astate.edu>)
Use your Username or Student Username
What can I do in my.AState? Register for classes, review financial aid information, check email, access Blackboard, and find out a lot of important information about Arkansas State University.
my.AState is your place to access all of your ASU tools.

To login to computers in labs on campus:
Use
Where are the labs on campus? Computer labs are located in the bottom floor of the library across from the Graduate School and in many academic buildings and residence halls.

Note: ♦ When you log into applications, be sure to read what type of login the system requires. Sometimes it may be your ASU username and other times you may need to provide your email address.

If you do not see a screen like this but instead see a password error message, you will need to start these steps over from Step 8 and choose a different password. Pay close attention to the A-State Password Requirements.

If you received an error message stating, "There are errors within your account," this means your A-State account has not finished being created yet. Please check back in 24 hours and try these steps again.

For further assistance, contact the ITS Help Desk at 870-972-3933 or stop by IT Support Services. It is located on the bottom floor of the Dean B. Ellis Library, Room 149.

Appendix B

Arkansas State University Early College Programs Courses* All courses required college-level Reading and a 2.75 GPA. <small>*Courses offered are dependent on A-State Fall/Spring scheduling, enrollment, and instructor availability.</small>					
Course #	A-State Course Name	A-State Credit Hours	Prerequisite	Textbooks	ACTS #
ACCT 2033	INTRO TO FINANCIAL ACCOUNTING	3		Fundamental Financial Accounting Concepts	ACCT 2003
ANTH 2233	INTRODUCTION TO CULTURAL ANTHROPOLOGY	3			ANTH 2013
ART 2233	CURRENT ISSUES IN FASHION	3			Not in ACTS
ART 2503	FINE ARTS VISUAL	3			ARTA 1003
BIOL 1001	BIOLOGICAL SCIENCE LAB	1		Exploring Biology in the Laboratory, custom for ASU	BIOL 1004
BIOL 1003	BIOLOGICAL SCIENCE	3		Campbell Essential Biology with Physiology	BIOL 1004
BIOL 1063	PEOPLE AND THE ENVIRONMENT	3	Corequisite, BIOL 1001		Not in ACTS
COMS 1203	ORAL COMMUNICATIONS	3		Understanding Human Communication 15th ed	SPCH 1003
CRIM 1023	INTRODUCTION TO CRIMINAL JUSTICE	3		Criminal Justice	CRJU 1023
CS 1013	INTRODUCTION TO COMPUTERS	3		SIMnet for Office 365/2019, Standalone, Office Suite Registration Code	CPSI 1003
DIGI 1113	DIGITAL DESIGN LANGUAGE	3			UPSKILL
DIGI 2003	INTRO TO CODING WITH SWIFT	3			UPSKILL

ECON 2313	PRINCIPLES OF MACROECONOMICS	3		Macroeconomics (Optional, NOT required)	ECON 2103
ENG 1003	COMPOSITION I	3		Writing With the Pack	ENGL 1013
ENG 1013	COMPOSTION II	3	ENG 1003 with C or better		ENGL 1023
ENG 2003	WORLD LITERATURE TO 1660	3		Norton Anthology of World Literature Vols A-C	ENGL 2213
ENG 2013	WORLD LITERATURE SINCE 1660	3		Norton Anthology of World Literature, Vol. 2, Shorter, 5th ed.	ENGL 2223
GEOG 2613	INTRODUCTION TO GEOGRAPHY	3			GEOG 1103
GRFX 1223	INTRO DIGITAL GAME DEVELOP	3			UPSKILL
GRFX 2223	DIGITAL GAME ASSET CREATION	3			UPSKILL
HIST 1023	WORLD HISTORY SINCE 1500	3		The Heritage of World Civilizations 5th Edition	HIST 1123
HIST 1113	WORLD HISTORY TO 1500	3		A Brief Global History, from 1500 to the Present	HIST 1113
HIST 2763	THE UNITED STATES TO 1876	3		Give Me Liberty	HIST 2123
HLTH 2513	PRINCIPLES OF PERSONAL HEALTH	3		An Invitation to Health	Not in ACTS
ISBA 1503	MICROCOMPUTER APPLICATIONS	3		New Perspectives Collection, Microsoft 365 & Office 2021 Introductory	Not in ACTS
MATH 1023	COLLEGE ALGEBRA	3	High School Algebra II and score of 21 or above on ACT Math	College Algebra	MATH 1103
MATH 1033	PLANE TRIGONOMETRY	3	High School Algebra II and	Cengage WebAssign	MATH 1203

			score of 21 or above on Math ACT	Access Code (Trigonometry 11th ed)	
MATH 1043	QUANTITATIVE REASONING	3	High School Algebra II and score of 19 or above on ACT Math	Using and Understanding Mathematics	MATH 1113
MATH 1054	PRECALCULUS MATHEMATICS	4	High School Algebra II and score of 24 or above Math ACT	Pre-Calculus with Limits	MATH 1305
MATH 2143	BUSINESS CALCULUS	3	MATH 1023 or MATH 1054 or a Math ACT score of 26	Applied Calculus	Not in ACTS
MUS 1711	INTRODUCTION TO JAZZ STUDIES	1			Not in ACTS
MUS 2503	FINE ARTS MUSIC	3		Music: An Appreciation, Brief, 10th Edition	MUSC 1003
NS 2203	BASIC HUMAN NUTRITION	3		Nutrition	Not in ACTS
PHIL 1103	INTRODUCTION TO PHILOSOPHY	3		A Dialogue on Personal Identity and Immortality	PHIL 1103
PHSC 1201	PHYSICAL SCIENCE LAB	1	Corequisite, PHSC 1203		PHSC 1004
PHSC 1203	PHYSICAL SCIENCE	3	Corequisite, PHSC 1201		PHSC 1004
POSC 2103	INTRODUCTION TO US GOVERNMENT	3		We the People	PLSC 2003
PSY 2013	INTRODUCTION TO PSYCHOLOGY	3		Psychology	PSYC 1103
PSY 2133	DEVELOPMENTAL PSYCHOLOGY	3		Essentials of Human Development: A Life-Span View	Not in ACTS
SOC 2213	INTRODUCTION TO SOCIOLOGY	3		The Real World	SOCI 1013
TE 2003	INTRODUCTION TO EDUCATION	3	15 hours of college credit	Those Who Can, Teach	Not in ACTS
TE 2013	INTRO TO EDUCATIONAL TECH	3			Not in ACTS

THEA 2503	FINE ARTS THEATRE	3		Why Theatre? The Essential Questions	DRAM 1003
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Appendix C

Arkansas State University-Jonesboro Early College Programs Admission Standards

Applicants

Concurrent applicants who meet one of the following criteria will receive admission to A-State Early College Programs. While you have to meet minimum criteria, test scores are still required:

- 2.75 cumulative high school grade point average
- Qualifying reading test score (Highlighted below); or SAT Composite

	Math	Reading	English Writing	Composite
ACT	19	19	19	19
ASPIRE (9 th or 10 th grade scores only)	432	428	428	**
ACCUPLACER (This test is used to project ACT scores and may only be used for A-State admission through the A-State Concurrent Program.)	255-QAS 220 AAF	253	251	**
SAT*				900

**A composite score is not available for the Aspire test or Accuplacer test. Students may be admitted to the A-State Concurrent Program based on the Aspire or Accuplacer reading subtests.

Courses Requiring Prerequisites

Concurrent students must meet placement requirements in English and Math per the list below:

<i>Subject</i>	<i>Course Name</i>	<i>Prerequisite</i>	<i>Standardized Test Score</i>
English	Composition I (ENG 1003)		ACT English score of 19 OR ASPIRE English score of 428 OR ACCUPLACER Writing score of 251
English	Composition II (ENG 1013)	Composition I (ENG 1003) O R AP English score of 3 or higher	
Math	College Algebra (MATH 1023)	High School Algebra II	ACT math score of 19*** OR ASPRIRE math score of 432 OR ACCUPLACER QAS score of 255 OR ACCUPLACER AAF score of 220
Math	Plane Trigonometry (MATH 1033)	High School Algebra II O R Pre/Co-requisite, MATH 1023	ACT math score of 19*** OR <i>ASPIRE math score of 432</i> OR ACCUPLACER QAS score of 265 OR ACCUPLACER AAF score of 230

Appendix D

A-State ECP Academic Calendar 2025-2026

Fall 2025

Concurrent Application Deadline	August 13
First Day of Classes	August 20
Online/SSF Courses Enrollment Deadline	August 20
On-Campus/Traditional Courses Enrollment Deadline	August 29
Labor Day Holiday (A-State Closed)	September 1
Last Day to Drop Session I Courses	September 19
Last Day of Session I Courses	October 3
First Day of Session II Courses	October 13
Mid-Semester Break (tentative) (A-State Closed)	October 16-17
Last Day to Drop/Withdraw	November 21
Thanksgiving Holiday/Fall Break (A-State Closed)	November 24-28
Last Day of Courses	December 4
Final Exams	December 8-12
All Grades Due @ Noon	December 15

Spring 2026

Concurrent Application Deadline	January 9
First Day of Classes	January 12
Online/SSF Courses Enrollment Deadline	January 12
MLK Jr. Day (A-State Closed)	January 19
On-Campus/Traditional Courses Enrollment Deadline	January 23
Last Day to Drop Session I Courses	February 13
Last Day of Session I Courses	February 27
First Day of Session II Courses	March 9
Last Day to Drop/Withdraw	April 17
Last Day of Courses	April 30
Final Exams	May 4-8

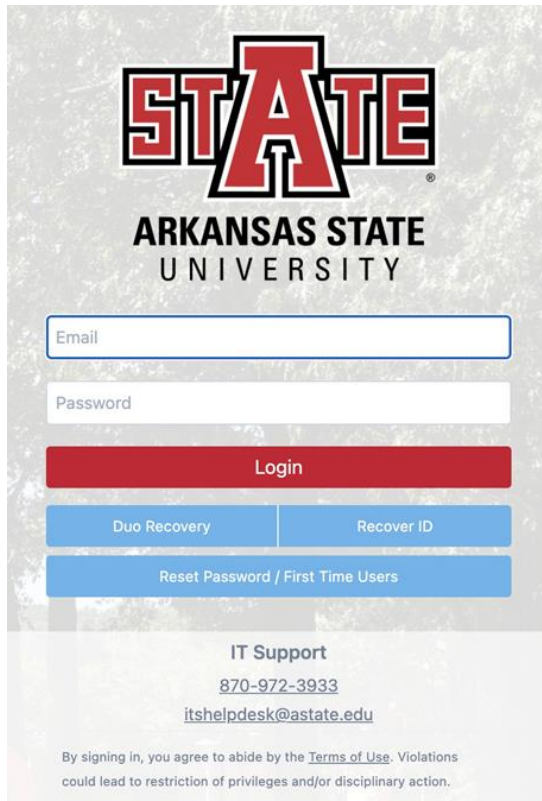
****To view A-State's full Academic Calendar click [here](#).**

Appendix E

How Do I Retrieve My ID and PIN?

1. Go to my.AState.edu.

2. Click **Recover ID**.



The screenshot shows the Arkansas State University login page. At the top is the ASU logo with the text "ARKANSAS STATE UNIVERSITY". Below the logo are two input fields: "Email" and "Password". A red "Login" button is positioned below the password field. Underneath the "Login" button are two blue buttons: "Duo Recovery" and "Recover ID". The "Recover ID" button is highlighted with a red border. Below these buttons is a blue button labeled "Reset Password / First Time Users". At the bottom of the page, there is an "IT Support" section with the phone number "870-972-3933" and the email address "itshelpdesk@astate.edu". A small disclaimer at the very bottom states: "By signing in, you agree to abide by the [Terms of Use](#). Violations could lead to restriction of privileges and/or disciplinary action."

3. Fill in your **Date of Birth** and the corresponding identifier. Then click **Submit**.

Social Security Number <small>* Not used by NYIT students or employee</small>
NYIT ID (starts with a "N") <small>* Only needed if you are an NYIT student or employee</small>
CURP: <small>* Arkansas State Campus Querétaro students use their CURP</small>
Passport Number: <small>* Only needed if you don't have a SSN, NYIT ID or CURP</small>
Date of Birth: (mmddyy)

Submit

NYIT students use their NYIT ID.
 International students use their
 Passport Number. A-State
 Querétaro students use their CURP
 number.
 All other students use their Social Security Number.

Social Security Numbers are to be entered with no dashes (i.e. 123456789 as opposed to 123-45-6789).
Date of Birth is entered using two digits each for the month, day and year (i.e. 010101 as opposed to 01-01-2001).

- Once you have your **Campus Wide ID**, an **authorization code** will be emailed to your secondary email or you will be prompted to answer security questions. When those fields are completed click **Submit**.

After clicking **Submit** your **Campus Wide ID** and **PIN** should be displayed.

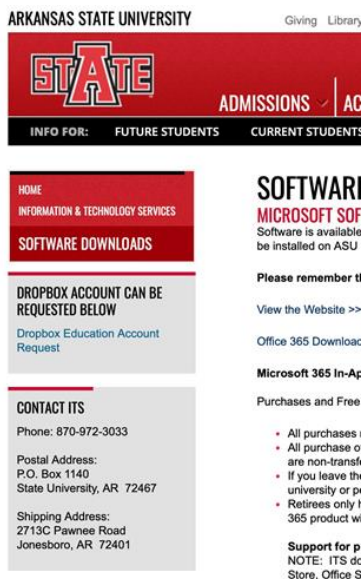
For further assistance, contact the ITS Help Desk at 870-972-3933 or stop by IT Support Services. It is located on the bottom floor of the Dean B. Ellis Library, Room 149.

Appendix F

Download and How to Use Instructions

How to Download Respondus Lockdown Browser

1. Go to the A-State Software Downloads page: <https://www.astate.edu/a/its/software-downloads/>.



2. Scroll down until you see two columns labeled **Windows** and **Mac** under **Other Software**.

OTHER SOFTWARE

Windows

- Respondus Lockdown Browser
- Respondus Test Creator
- Tegrity
- Microsoft Visual Studio Pro
- Spirion (Identity Finder) Instant
- Using Spirion (Identity Finder) Instant
- VPN GlobalProtect
- STATA
- Minitab
- Mathematica
- SPSS

3. Look at the section that applies to your device and find **Respondus Lockdown Browser**. Click on this to be brought to the download page.

OTHER SOFTWARE

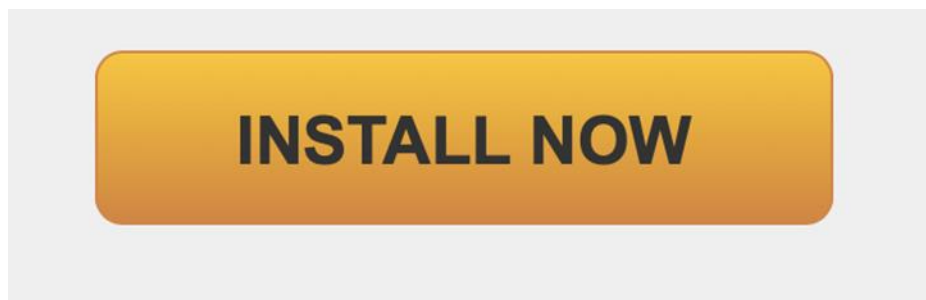
Windows

- **Respondus Lockdown Browser**
- Respondus Test Creator
- Tegrity
- Microsoft Visual Studio Pro
- Spirion (Identity Finder) Installer for Windows
- Using Spirion (Identity Finder) for Windows
- VPN GlobalProtect
- STATA
- Minitab
- Mathematica
- SPSS

Mac

- **Respondus Lockdown Browser**
- Spirion (Identity Finder) Installer for Mac
- Using Spirion (Identity Finder) for Mac
- VPN GlobalProtect
- Minitab
- Mathematica
- SPSS
- STATA

4. On the page, click on the **Install Now** or **Download** button to begin downloading the software onto your device.

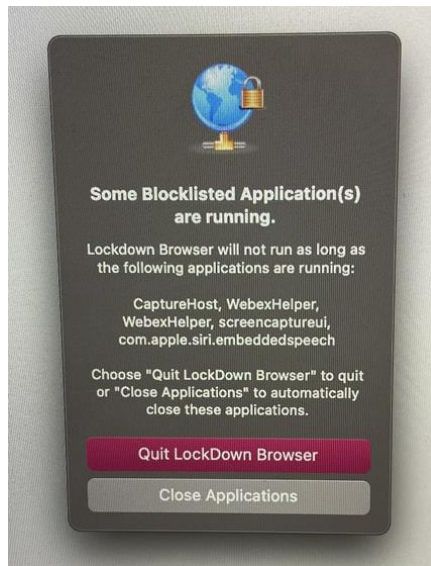


5. Once the download is complete, you should be able to see the application on your computer (either in your Launchpad for Mac or by searching for it on Windows). The application could look like either of the two images below. See below the images for instructions on how to use Respondus Lockdown Browser!

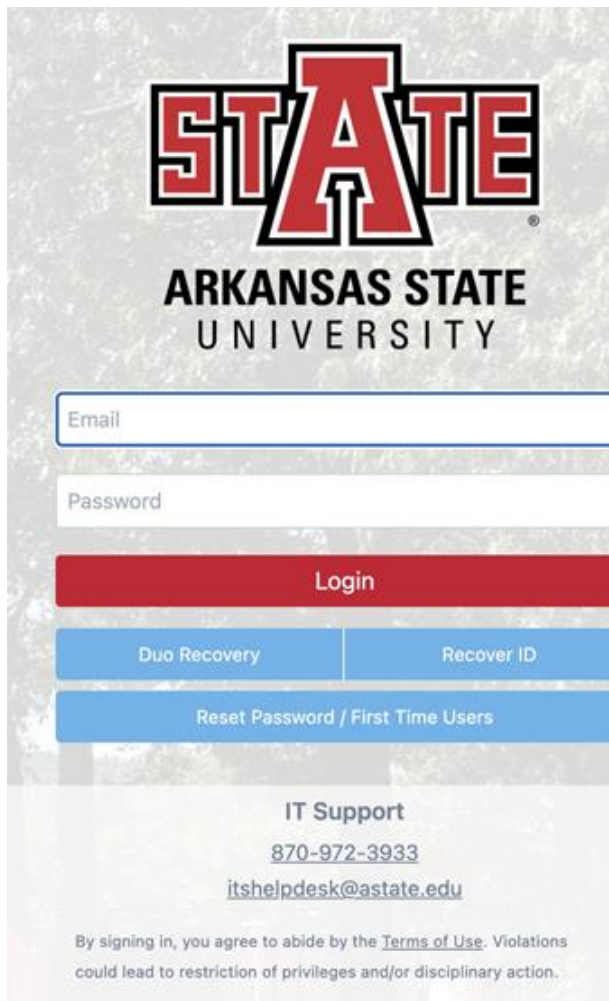


How to Use Respondus Lockdown Browser:

1. Open **Respondus Lockdown Browser** on your device.
2. Make sure **AState-Canvas** is selected and then click **Continue**.
3. You will be asked to close out of applications that you have open in order to launch the application. This is what it will look like if you are being asked to close currently open applications. You will need to click Close Applications in order to completely open **Respondus Lockdown Browser**.



4. Click **Login to Canvas** so you can be taken to the my.Astate portal.
5. Enter your A-State email address and password and click **Login**.



The image shows the login page for Arkansas State University. At the top is the ASU logo, which consists of the letters "STATE" in a stylized red font with a black outline, and "ARKANSAS STATE UNIVERSITY" in a black sans-serif font below it. Below the logo are two input fields: "Email" and "Password". Under the password field is a red "Login" button. Below the login button are two blue buttons: "Duo Recovery" and "Recover ID". Below these is a blue button labeled "Reset Password / First Time Users". At the bottom, there is an "IT Support" section with the phone number "870-972-3933" and the email address "itshelpdesk@astate.edu". A disclaimer at the very bottom states: "By signing in, you agree to abide by the [Terms of Use](#). Violations could lead to restriction of privileges and/or disciplinary action."

ST^ATE
ARKANSAS STATE
UNIVERSITY

Email

Password

Login

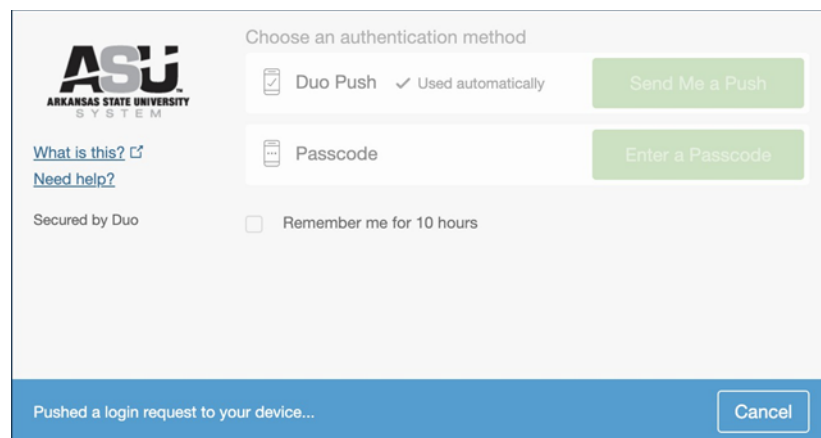
Duo Recovery Recover ID

Reset Password / First Time Users

IT Support
870-972-3933
itshelpdesk@astate.edu

By signing in, you agree to abide by the [Terms of Use](#). Violations could lead to restriction of privileges and/or disciplinary action.

6. Authenticate using **Duo Mobile**.



The image shows a window titled "ASU SYSTEM" for authentication. It has a header "Choose an authentication method". There are two main options: "Duo Push" (which is checked and has a note "Used automatically") and "Passcode". To the right of "Duo Push" is a green button "Send Me a Push". To the right of "Passcode" is a green button "Enter a Passcode". Below these options is a checkbox "Remember me for 10 hours". On the left side of the window, there is a link "What is this?" and a link "Need help?". At the bottom, there is a blue bar with the text "Pushed a login request to your device..." and a "Cancel" button.

ASU
ARKANSAS STATE UNIVERSITY
SYSTEM

Choose an authentication method

☒ Duo Push ✓ Used automatically Send Me a Push

☐ Passcode Enter a Passcode

☐ Remember me for 10 hours

[What is this?](#) [Need help?](#)

Secured by Duo

Pushed a login request to your device... Cancel

7. Once you complete Steps 1-6, you will be logged into Canvas through Respondus Lockdown Browser. You will need to navigate to the course you have an exam in and go through the instructions provided by your professor.

For further assistance, contact the ITS Help Desk at 870-972-3933 or stop by IT Support Services. It is located on the bottom floor of the Dean B. Ellis Library, Room 149.